



ÉCOLE ROYAL BAY SECONDARY SCHOOL

PAC MINUTES

April 1, 2026 6:30pm

1. Welcome / Call to Order / Territorial Acknowledgement
2. Approval of Agenda - Candace approves, Melissa seconds
3. Approval of Minutes from March 2026 - Leanne approves, Melissa seconds
4. Reports:
 - President
 - School BBQ coming up April 30th, Sahye looking into purchasing freezies to sell at the event. Will send out an email looking for a few volunteers to sell them during the (extended) lunch hour that day.
 - April 21 is next meeting for Dry Grad and we'll be playing a few short rounds of music bingo after the meeting, just to test the boards and playing time. Everyone is welcome to join if interested.
 - Vice President - absent
 - Treasurer
 - balance in our gaming account is \$20,161.57. We actually have \$20,350.61 to spend left. Our checking is at \$2,006.61, and that breaks down into \$1,446 for bursaries, and then \$560.40 just for our general account. So we are very close to having enough to give out 3 grad bursaries, likely able to top up with last 2 sales opportunities of the year. If we do get enough, we can decide then if we want to offer 2 and carry over the balance to next year, or offer the 3. So Bursary sub committee will choose top 3 in order, and then we'll decide in May what our plan is with this.
 - Secretary - nothing to report
 - SPEAC - no March meeting so nothing to report
 - Principal / Administration
 - Beginning of March we had the Dream It Be It Conference, and as mentioned

at the last PAC meeting, the team is having a bit of hard time finding kids who want to leave the school to go to a conference or to go to an event, so that's something that they're discussing.

-March 6th was the grad bowling, it sounds like it was a really good time, and the grads were good. We've heard nothing but great things about the grads this year, which is awesome.

-March 12th, we had a day of niloxone training, so classes could sign up. It took place here. It was an initiative that was started by a Belmont student a few years ago, and that student was here as part of the training, which is really great for them to see their impact and legacy.

-March 12th, the valedictorians were announced, so Jack Loveless and Ariel Chan, and then the indigenous valedictorian will be announced, probably next week.

-March 30th, the prom consent forms went out.

-Secondary code of conduct has been amended a bit. No major changes. Over the last couple of years, the district has been trying to make sure that the language is current in the policy, regulations, and all of the documents. So for instance, sexual harassment language has been changed to sexual misconduct. You'll see that in the code of conduct. If you have any questions, let me know.

-Spring break Greece trip. Kids were great, no behavioural issues, great feedback on all kids, they all had fun, though there was an outbreak of Norwalk virus, but they managed it. Things are still looking on track for Italy for next spring break.

-Visual Arts Department asked to please let Pac know we are grateful for their continued support. And they are currently preparing for their second art show of the year, which will take place at the Goldfinch Gallery. I think they put the dates in the raven's nest (Sahye asked Melissa D to add that info to the FB page).

-There is an issue with the program that deals with honour roll. None of the high schools in the district are able to create a list of students on honour roll. Apparently the District is working on fixing the problem, which started at the end of last year.

-School Plan. We have been engaging with the whole school community, because we want our school goals, our school plan, to be something that is meaningful for Royal Bay as we move forward. entire district, every school is asked to create a school plan or establish some school goals that will guide them in a roughly 3 year plan forward. The school goals are meant to be a way to shape our education system, to strengthen accountability, to provide growth for our schools, and to help make sure that our schools are connecting with our

district plans and then also the provincial plans. The 3 goals that were set up from last year were school transitions (incoming to grade 9, and leaving post grade 12), student voice and academic rigour.

We brought up school goals at the start of the year in staff meetings and we put out a call to all staff who wanted to come and work with us on this and make sure that we were establishing school goals that suited the Royal Bay community. In November, we analyzed a variety of different data sets, looking at things like attendance records and equity survey results and student learning survey results. Then broke all these data sets down, and then asked ourselves, does this data connect with what the school goals are? And if not, where's some room for improvement or some ways that we can move forward and be more specific here? We worked on rewording of some goals to enhance them. In February and March we worked with a student focus group (this group was made up of students with different strengths and interests). Really happy to report that our students were very positive about the goals. They thought there was a lot of really meaningful ideas. They were curious as to how some of these goals were going to continue to be implemented, but overall, they felt that these goals were very positive. They were very inclusive. They were very supportive of all students within school. We're also gonna be sharing out the goals with our QP staff to make sure that we're getting their voice and their thoughts on these goals as well. And then we'll continue to analyze it. Our next couple steps in May and June will be getting our school planning group back together to finalize the school goals, make sure we're all happy with the wording, and then discuss ways that we can make these goals, things that are visible and seen and talked about within the school. And then next year, how are we getting our departments working with? And how are we supporting student voice, et cetera? And then we will also be providing our finalized school goals to the district.

Our 1st goal, is to strengthen students' readiness for post-secondary education careers and life beyond school and increased graduation rates. We wanted to highlight that we're focussing on students who have very different paths. Not every student is going postsecondary, many students are going into different careers, different life stages, or different types of education. Our second goal, create more opportunities for student voice and leadership to enhance engagement and belonging. we have these lots of different leadership groups within this school, but how can we make sure that more kids' voices are being heard? Not every kid wants to be in the leadership club, for example. So where else are their voices being heard? And the students really loved this goal.

The 3rd goal is students will be accountable for their learning through goal setting, reflective practises, and meeting course expectations. This goal is really important because we do want to honour all those students who are working really hard, no matter what their level of achievement. We want to support students and help them be accountable for their learning so they can feel that sense of achievement. And then we're tying in the core competency, reflection, and goal setting piece as well.

I think that part of the work of next year is how do we share it, make it more visible? and then get some more feedback from kids like QR codes around the school to get some feedback, but then continue to bring kids together, to get ideas on things, and have that input.

5. Bursary Fundraising

Pacific FC tickets - Will look at dates with the school and decide on a game. All PAC needs to do, along with the school if possible, so Raven's Nest and FB, is get people to buy tickets with a code specific to our school, and then we get \$5/ticket. Super easy.

6. Other

We had a teacher who is also a parent at the meeting who shared feedback from the trip over to see Les Mis. Group tickets were sold through the school and it was a positive experience. In future, might consider offering the least expensive option (that was what was done for Les Mis, in effort to keep it affordable), but also have a second tier of tickets so people have the option of paying more for better seats. And it's generally a matinee show offered, as it keeps it open to just going for the day and not needing a hotel in Vancouver.

8. Motion to adjourn put forward by Melissa at 7:26, Marita seconds it.

In attendance: Melissa D; Leanne R; Marita A; Candice M; Michelle B; Melissa H; Tara C; Allison H; Natalie C; Nevada K

Next meeting will be held Wednesday May 6, 2026 @ 6:30pm in Learning Commons

The following is the text from the slide show about the School Plan:

Background: To support student success, SD62 asks all schools to develop school

plans which “play a vital role in shaping our education system. They guide continuous growth, strengthen accountability, and connect our schools with district and provincial goals” (SD62, 2026).

These school plans are meant to guide the school over the course of a three year period, to then be revisited, updated and adapted to meet the changing needs of the building.

Royal Bay Process - The Beginning:

The School Plan from last year was revisited by the new administration team, with feedback from our Associate Superintendent.

The goals from last year were:

School Transitions - in coming to grade 9 and leaving post grade 12.

Student Voice.

Academic Rigor

Action Steps:

Step 1 (September - October):

Discussed School Plan at staff meeting.

Invited staff to join a working group to reevaluate and edit School Plan.

Step 2 (November):

Gathered as a working group.

Analyzed various data sets to determine connection to goals.

Discussed revisions of goals, aiming for great clarity and ways to measure impacts.

Step 3 (December - January):

Share edits with Department Leads for feedback.

Use feedback for additional edits.

Come back to staff with edits, and gather more feedback.

Step 4 (February - March):

Organize student groups to gather student feedback (Feb - March).

Ran 1 week of student feedback sessions at lunch and within the classroom.

Analyze feedback data.

Step 5 (April):

Share work and updates with PAC (April).

Share out to receive feedback from CUPE.

Final analysis of feedback data - share with School Plan Group.

Step 6 (May - June):

School Plan Group finalizes goals.

Determine ways to easily share goals throughout school, connect with Department work, make visible.

Share with district.

Updated Goals:

1. Strengthen students' readiness for post-secondary education, careers, and life beyond school and increase graduation rates.
2. Create more opportunities for student voice and leadership to enhance engagement and belonging.
3. Students will be accountable for their learning through goal setting, reflective practices, and meeting course expectations.

Student Feedback:

- Students support the direction of these goals.
- Students curious about how goals will be implemented.
- Students feel these goals are relevant and important.
- Students want continued conversations and authentic student voice
- Students want more knowledge, awareness and support for those who choose various pathways that are not post secondary
- Student inclusivity is very important
- Students feel increased expectations require increased supports.