



ÉCOLE ROYAL BAY SECONDARY SCHOOL

PAC MINUTES

February 6, 2026 6:30pm

1. Welcome / Call to Order / Territorial Acknowledgement 6:32 start
2. Motion to approve agenda by Kristen, seconded by Melissa
3. Motion to approval Minutes from January 2025 by Kristen, seconded by Melissa
4. Reports:

President:

-Subcommittee for exploring a burger and beer style fundraiser for bursary funds/ 10 year anniversary celebration. We've decided to be more of an assist than a lead on this, and will page back onto the school's celebration with a bake sale, and maybe a basket draw, something along those lines.

-tBCCPAC resolutions are due if there are any. However, because we are not in good standing (they have processed our application, just waiting for the cheque to arrive). If anyone has any resolutions to add, talk to SPEAC - they are a member of good standing and can do this. (Everything should be good by the time anyone applies for their student bursaries, fyi).

-We have a dry grad meeting next week. Mostly discussing donations which are coming in. Sahye invited Melissa to join one of our meetings later in the year to see where we are at with the planning.

Vice President

-Great SPEAC meeting last week for Presidents and VP's. Enjoyed chatting and sharing ideas with other PACs. For instance, some PACs really get grandparents involved in volunteer activities. Could be helpful and Kristen would like to dig into that idea a bit further to expand our volunteer base. Also, some PACs have their own website, which could be really helpful for parents to find out about what we do and what we're up to, having it be a source of info, a place to sign up for stuff etc. Also discussed how to get more parent engagement. One thing was that perhaps parents don't want to come to the meetings, for various reasons - too busy, hard to get that routine started, could be roped in to volunteer etc. So what if we held 2 information meetings or town halls during the school year to be like, what are your questions? What are your concerns? We're not going to solve anything that night, but, to show parents we are here to facilitate, support that kind of thing. So rather than try to encourage people to come to the PAC meetings, maybe in 26/27, we could host these two town halls, like maybe one at the end of September, and one at the end of January- worth considering.

Treasurer

-gaming account has \$20,261.57 - still waiting for teachers to claim their money, it's normal to have this much in the account still. Teachers spend the money, then give receipts to Jeanette for reimbursement, then Jeanette gets the money from us. We probably won't see another request for a few months. We expect to have about \$1,800 left at the end.

-checking account has \$1716.66 in it. That is broken down into two pieces, \$1,156.26 as first, \$560.40 as our general amount. for any miscellaneous type expenses. So we have enough now for 2 \$500 bursaries.

-At the last Bake Sale we made \$190 and some change. So not too much, but it was the last day of the

semester, so not as many kids at school. Next year, we'll try different days. Not on the last day of the semester.

Secretary - nothing to report

SPEAC

-meeting was on the 21st, so two weeks ago, so some of this is outdated.

-They gave an update on the new North Langford secondary school, They are targeting to open September 2029, their original target was 2030.

-They reached out to PACs to see what they would like to see presented on Feb 17, wanting to know what is important for our PACs to advocate for as far as budget resources. If we have any opinions on that we can let SPEAC know.

Principal's Report

-Had gr 12 grad assessments, all went well. We had a couple of ministry staff come to observe, and so we're not the only school that they've come and done a walk through, but they were happy with how we were running things, and sat in on a class, and thought that everything was set up really well, and that students were well supported.

-Capstone projects are being presented so the Great 12s are excited and nervous, and they're in the aviary, and the mentors are proud. of them too, and it's just a nice experience for the grade 12s. And for the mentor teachers.

-Semester 2 startup went pretty smoothly. Really impressed that the students were really well prepared and relatively very few coming to the office and the counselling suite to look up their schedules. They were almost too prepared, so a lot of kids had screenshots from, like, three weeks ago, and some of the rooms had changed. So there was some confusion about that. So students really should check the night before, because there's always some last minute, shuffles or there's new teachers getting assigned to different classes and that kind of thing.

-One note that we got from transportation, is regarding our drop off lane, the fire lane, with the faded red paint. There's a narrow section right at the beginning of the entrance, and people are parking there, and they're turning around there too. If there's people parked too close to the front, the accessibility bus can't get through. So it's putting some of our students in the most need in a tough spot when they're waiting longer for the bus to come. In some cases they're parking right in that bus spot. They're parking all over the place, but if we can encourage people to go to the general lot, there's lots of space back there. It's just a short walk for kids. If we can kind of help spread that out a little bit, that would be great. We're working on some signage for the parking lots, just some better direction. I asked the district if the red line could be repainted, but there's only one painter for the whole district. So that might not happen any time soon. And not everybody reads signs, but at least if we have some more things out there to help point, that would be helpful.

-The Garden Club has purchased and installed a tumbling composter that PAC donated money for. And also, the Garden Club will have a table at the upcoming Seedy Saturday event, hosted by reimagined West Shore. That's May 7th at Royal Bay.

-Next year will be static blocks. So no rotations on Tuesdays and Thursdays. Every single day, ABCD. Definitely pros and cons for students. For some students, it's helpful to know Where they will be every single time on every day. It is nice for some students, though, to not have a certain class. every single morning or to end the day with a certain class. So definitely pros and cons to it. Part of it is connected to trying to make more space in the building, and so we're hoping to offer more classes outside the timetable. And then it's better for us to have teachers' blocks all together, too. So they don't have dead time in between. This will be for every grade. We have to get through course selection first to see right now, it's looking like the same number of students we have right now for next year. But I think we probably will have some more Belmont overflow, so that might push us over 1800. So we're kind of in a wait and see

period right now, but us and Belmont will have static blocks for next year. All four grades.. Out of the timetable classes would be more for grade 12s. They're actually looking at starting the realigning of the catchment areas conversation, May-ish this year, even though it's many years away, just to get people understanding that there's going to be significant changes once the new high school opens. And also getting people whose kids are in academies or have younger kids who might want to be in academies, understanding that academies will change too. So parents are aware.

-We're working on the 10 year anniversary celebration, and we'd love to collaborate with PAC. We're thinking we're going to pick a date, maybe in April. We have some merch for staff and students. And then we'll do an open house, and we'll talk about how we can involve you. Timing would be 4 to 5:30, sometime after school, and not too late. PAC members expressed some concern that with that timing there might not be many people who would be able to attend, it was generally felt around the table that a later start time would be better so people have a chance to get home from work. Principal said leadership is working with them, and she will take that feedback to them.

New Business:

- School plan update will be in April, not tonight
- We have another bake sale coming up March 6. We have another date in May, but if we are going to do a bake sale at 10th anniversary, perhaps we won't need to do that one. It would be amazing to manage a 3rd bursary for the gr 12's.

Other

-Question from Candace online regarding afterschool buses - will they be working on the current 2 hour wait time after school for buses? Bus 13 in particular. Discussion here about how busy the buses are, SPEAC has reached out to try to work with city buses to align with schedule and provide appropriate buses, school buses- there just aren't any more buses available, and they prioritize getting younger kids home before older students ie high school, due to safety concerns.

-Rumour about toilet being lit on fire at Quality Foods is true, but it was not a Royal Bay student involved. They are limiting the number of teenagers in the store at one time, you must leave back packs at door of store, checking students for lighters etc.

Adjourn

-motion to adjourn meeting at 7:20 by Melissa, Kristen seconds

Next meeting will be held March 4, 2026 @ 6:30pm in Learning Commons

Meeting attended by Kristen, Natalie, Melissa, Teresa, Marita, Melissa (Principal), Sahye, Tara, Leanne and online Stephanie and Candace