



ÉCOLE ROYAL BAY SECONDARY SCHOOL

PAC Minutes

MAY 7, 2025

1. Welcome / Call to Order at 6:30pm
2. Approval of Agenda - Mary-Anne, seconded by Melissa
3. Approval of Minutes from April 2, 2025 - Caroline, seconded by Marita
4. Reports:

President / Chair

- SPEAC Summit Dinner on May 12, 2025. Caroline and Sahye will be attending.
- BCCPAC AGM will be held May 23 -25 in Prince George. Deadline to register May 14.
- Record Dry Grad this year with 295-300 tickets sold.
- Caroline would like to thank everyone for the opportunity to be PAC President for the last 2 years. It has been her pleasure to be part of the PAC.

Vice President

- Nothing to report.

Treasurer

- Gaming Account Balance \$17,504.96
- Chequing Account Balance \$2661.36
- We have enough for 3 bursaries this year of \$500.00 each. We are still waiting for \$100.00 from the office for one bake sale. Once we have the money from the office we will have \$533.00 for a bursary for 2026 grads.
- Once the new President and Treasure are elected tonight then Melissa will start the process of applying for the Gaming Grant for next year.

Secretary

- Nothing to report.

Communications

- Nothing to report.

SPEAC

- Last meeting was April 16, 2025.
- September 22 District will have their first Inaugural Indigenous Education Day for all Sd62 staff.
- SPEAC Summit will be May 12, 2025.
- Next SPEAC meeting will be May 21, 2025 and it will be the AGM.

Principal / Administration (Martin Lait)

- Graduation Ceremonies will be Sunday, June 8, 2025 at 11:00 am and 3:00 pm at UVIC. Email will come out with information regarding venue, timing and parking. Ceremonies will be live streamed, the link will be put on the school website. Ceremonies are expected to both be 2 hours long. Rehearsal is May 27, 2025. Students will be bussed to and from UVIC for the rehearsal. Students were given 4 tickets each. Extra Grad tickets went on sale today, May 7th. Next year UVIC will be doing the entire process. This is the first year we will have French Immersion students graduating. French Immersion students will attend June 8, 2025 and also will have a second ceremony June 12, 2025 at the school. Prom will be June 20, 2025.

5. New Business:

Bake Sale - Sahye will have a thank you in the Raven's Nest this week to thank parents. Zeffy for future bake sales so students can pay with tap. Program is free for nonprofits.

6. Bursary Review committee report

- There were 15 applications and 3 have been chosen. The names will be announced during the Graduation Ceremony. It was suggested that we add the names to the PAC Corner of the Raven's Nest after June 8, 2025 to congratulate the students.

7. Other

Constitution and Bylaws

- Committee met in March to create a draft. Draft was discussed at the April 2, 2025 meeting. A link to the proposed changes was shared in the Raven's Nest on the Facebook page. No parents commented or emailed. Changes to note - Communications will not be an executive position as there were concerns of not being able to meet quorum in the future if all positions were not filled. Fiscal year was changed. Appendix re 50/50's was added.

Kristen made a motion to approve amendments as posted. Seconded by Mary-Anne. Approved.

AGM - vote for President and Treasurer

President - Nomination for Sahye Cummings. Accepted. No other nominations. Sahye Cummings is the new president.

Treasurer - Melissa DeSilva self nominated. No other nominations. Melissa DeSilva continues as treasurer for another term.

8. Adjourn - 7:22pm.

In attendance Caroline Aked, Mary-Anne Showers*, Marita Atwood, Rebecca Pacey, Sahye Cummings, Leann Renfrew, Kristen Manigri, Martin Lait, Melissa DeSilva, Teresa Janisch, Allison Hyatt, Tara Campbell (until 7pm)

Next meeting will be held June 4, 2025 @ 6:30pm

*Acting as Secretary.