



École Royal Bay Secondary Graduation Ceremony Tickets Requests

Cost per ticket is \$6.00

Payment is due no later than April 24, 2024 **NO EXCEPTIONS**

**Due to the venue capacity there will only be a maximum of
5 tickets per graduating student**

Graduate's Name (please print clearly) _____

Important Changes to Ticket Process

The University of Victoria has implemented changes to the ticketing process for the Grad Class of 2024. Please read these directions very carefully as the process for reserving tickets has completely changed.

DO NOT contact UVic in regard to purchasing tickets

- ❖ Complete this document and submit to the RBSS office with the payment envelope.
- ❖ Documents will be stamped in the order they are received.
- ❖ The order received will be used by the UVic Ticket Centre to allocate best available seats.
- ❖ UVic will process the distribution of ceremony tickets and send them by **email** to the grad.
- ❖ Any special request for seats must be indicated on this form (Split Seats, Mobility, Etc.)

Students / Family

Tickets will be sent to the grad from the UVic ticket Centre via the student's sd62 learns.org email provided. Tickets can be printed in advance and brought to the venue on the day of the ceremony, or the ticket can be presented on a mobile device where the barcode can be easily scanned.

Once the tickets are distributed via email, students can contact the UVic Ticket Centre if changes are needed to the seating arrangements. UVic is happy to make changes if seats are available. Making changes to tickets will invalidate the barcode on the exchanged tickets.

The barcode of each ticket is linked to the seat and printing multiple tickets of the same seat will not get you in the door. All tickets have the name of the graduation student printed on them.

Student's First Name: _____ **Last Name:** _____

Please Print Clearly. Tickets will be sent to this email address.

Email _____ **@sd62learns.org** **Cell Number** _____

#Tickets Requested (Per Grad) 1 ticket 2 tickets 3 tickets 4 tickets 5 tickets

Special Note: Do you require any tickets to be split up or have mobility requirements.

Split Tickets (seats) _____

Mobility Requirements Wheelchair Limited Stairs Other _____

Please note: Availability of extra tickets will be announced later in May. Extra tickets will be available through the UVic Ticket Centre only, in person or on the phone. (250-721-8480)

Office use only

Received: Date: _____ Time: _____ Int. _____