

RBSS PAC MINUTES June 2, 2021

1. Marianne Chase called the virtual meeting to order at 6:32 pm
2. The agenda for tonight had a friendly amendment with the next meeting date changed from September 22 to September 15, 2021. ***Motion #1: "Adopt the June 2, 2021 Agenda as amended."*** Larissa Coates/ Paula Wilson- passed
3. The minutes had a friendly amendment, Marianne asked to have a word inserted into Larissa's report. ***Motion #2: "Minutes from the May 5, 2021 meeting be approved."*** Salome Cowley/ Leanne Allen -Passed

4. REPORTS:

President:

- Marianne attended the district Budget Meeting on May 18. The district has a shortfall of \$600 000. They were looking at various ways of cutting back. The district is not as bad off as other districts but changes need to be made. There was a concern with revenue generators that normally would help. Not sure how next year will look in this area. Marianne invited Mike to add information. Mike reported that one way to make up the shortfall will be with lower VP time in the schools. In larger schools like Royal Bay, they can swallow the loss of time but smaller schools in the district will find this difficult. With International students starting to trickle back, this will help the budget. Schools will start opening back up to rentals and again this will help the bottom line.
- Liz sent Marianne information concerning the new administrative regulations regarding the expectation of teaching of core French in District schools. In grades 5-8, Core French will be 4% of the instructional time (min 60 minutes per week) and will also be offered in grades 9 through 12. In each middle and secondary school, a French speaking staff member will be identified to act as a liaison between teachers and the French curriculum.

Treasurer:

Salome reported our financial status as of June 2, 2021.

Gaming balance per bank: \$12,364.30

Outstanding cheques:
4 x \$500 for bursaries: \$2,000.00

Cheque for recent reimbursement: \$1,202.32

consists of:

hoodies for scholarship project	200.00
Leadership prizes	106.76
Art show prizes	13.18
Rainbow crosswalk	882.38

General Account Balance: \$517.89

The Gaming Account allowable expenditures will be including BCCPAC membership fees next year so the PAC will not have to use their general funds to cover this expense.

Salome has emailed teachers with outstanding budget items not used /submitted yet. She is expecting these receipts to come in shortly. There is still much of the Hardship Budget not used for this year. Overall, Salome commented we are in good shape going forward.

Secretary:

Cindy did an overview of the highlights of what the PAC had accomplished this year. Last year in April, 2020 we had started our virtual PAC zoom meetings and we had encountered some technical difficulties along the way but over-all we completed the work of the PAC. Our attendance ranged from 7- 14 attendees. Our biggest showing was in September when other administration members joined in and introduced themselves to us. The highlights included:

- **September 23-** The PAC announced the scholarship winners from last year. The PAC elections were held for the positions of Secretary (Cindy F), Communications (Marie W, SPEAC (Paula W), and Vice President (Marianne C). The 9 meeting dates were established for the year and the PAC removed the usual Jan meeting. Biggest attendance of 14 for the year.
- **October 7-** Salome set November 6 for Gaming Fund applications.
- **November 4** – Salome set the Budget Meeting for November 12.
- **December 2** –The PAC approved the budget for the 2020-2021 school year through motion #4.
- **February 3-** The PAC approved some extra funding requests for Livestream Equipment to the amount of \$2500. Marianne reported the Dry Grad Carnival Group will now be switching to Instagram Dry Grad Prize Giveaway. The Public Health Orders will not allow any large gatherings so this will be a virtual event. The Scholarship Committee 2020-2021 was established at this meeting (Paula W, Salome C, Marianne C)
- **March 3** – The PAC approved two more funding requests for the graduation mementos (\$400) from Martin Lait and for scholarship application prizes (\$200) from Career Education.

- **April 7** – Our PAC was not able to send a member to the BCCPAC. We decided to give our proxy to SPEAC.
- **May 5** – Marianne Chase was elected as President and Salome Cowley was re-elected as Treasurer. Appreciation was extended to Larissa for the volunteer time she has dedicated to RBSS PAC and to her career of PAC involvement in BC.
- **June 2** – End of year reports

All approved PAC minutes are sent to Liz in PDF format to post on school website and also kept in the PAC goggle drive under PAC Minutes.

Cindy thanked the PAC for the beautiful flowers that arrived today. Marianne extended her thanks on behalf of the PAC for completing the role of secretary for the last two years.

Communication Officer:

Marie thanked Salome for going through any mail that arrived for the PAC through the school office. She had cleaned out the PAC email account and will discuss the goggle account later on in the meeting. She thanked the Pac for the flowers received. She hoped that the September meeting will be in person so everyone could get back to normal.

SPEAC:

- Paula attended the BCCPAC Parent Education Conference on May 28-29 and she was quite impressed. They had a speaker from the First Nation Steering Committee. She spoke about how we can bring First Nation people into the PAC. It was very interesting and timely. Decision making for example is made through collaborative approach rather than Yeah or Nay mode. We should be looking at how to include First Nation families into the district PACs.
- The volunteer nomination deadline is June 15 and the SPEAC had received 18 nominations so far. All nominees will be contacted and they will be asked what they want as a gift card and receive their volunteer certificate. They will also be given a shout out over social media and through their newsletter.

Principal's Report:

- Mike was surprised to see the crosswalk vandalized the day after it was completed. Unfortunately, it was young adults in the community who had made a bad decision. On Sunday after, lots of people came to the school. There were many acts of support from the larger community. For example, there was one person that offered to cover all future repair cost for the crosswalk. The kids are still wearing the pride buttons given out at the school. This incident created a conversation, which continues, of how we want to be as a school. Something good came out of the "ugly".

- The time table has been built on the ¼ System. We currently have 1373 students enrolled for September, which includes 100 French Immersion students. We have some staff coming over from Belmont for the French program.
- Mike encouraged everyone to view the “Generation Next” video completed by the Royal Bay Black Wing Theater company. This was organized by Melissa Young and it has received lots of public attention. To preview check out this link.
<https://youtu.be/vVmvgBF11QI>
- Two new large signs of the new school motto and the school crest has been completed and put up. As well there is a new sign for the French Immersion program.
- The garden has new plants but still waiting on the sprinkler installation. This should be completed next week.
- The TASK program completed all of their projects. They have enough student enrollment next year to run two programs.
- The school staff is looking forward to have all programs running next year and having students back in the building on a fulltime basis.
- Monday, June 28 is the last day of classes for the students. June 29 is the last day for staff and June 30 will be an administration day before the summer break.
- Mike acknowledged all of the work Martin Lait has done with the grads and their graduation ceremonies. There will be one ceremony on June 18 and five on June 19. There is room for a total of 50 at a ceremony (including staff and technical people). So far, 275 graduates have signed up for the ceremonies. The Friday evening grad ceremony was quickly filled but there are places in the Saturday ceremony slots. A livestream link will be sent out to parents about a week before. Parents can then send invitations to others to “attend” the virtual event. Graduates are picking up the gowns this week.
- The Kamloops discovery last week has opened up discussions in the school. The school will lower its flag at half mast to recognize this tragedy. We have reached out to the First nation community and looking for how they would like us to support them.
- There will be no Raven’s Rally on the first day of school in September. Most likely there will be grade level Assemblies. There will be no special treat days at the end of school (ex. popsicles) because we are still in Stage two of the PHO for the district.
- Mike wanted to thank the PAC for all of their support this year.
- Mike wanted to acknowledge Larissa’s contribution and informed her she would be receiving a framed painting of a raven created by Danica Neral at the graduation ceremony in June. Danica was from the third graduating class of Royal Bay. This painting will be a token of appreciation for all that Larissa has added to the school.
- Marianne thanked Mike for keeping us in the loop and informed. Hopefully in the fall, we will get back to some normality.

5. NEW BUSINESS:

a) Dry Grad – Marianne

Marianne reported that on June 5 at 1pm, the Instagram Livestream Prize Giveaway will be happening. They have acquired \$12 628 for the total prize giveaways. The committee has received \$5676 from the Community in gift card and prize donations, and the total amount of cash we spent was \$6952. There will be 105 regular prizes and 15 larger prizes (those over \$150). The larger prizes will include items such as air pods, apple watches, Go Pro Hero 9, Royal Roads gym membership, electric toothbrushes, Big Screen TV. If a graduate does not get either of these prizes, they will receive a \$10 gift card to a local business. All graduates will receive a prize.

Marianne expressed thanks to her committee members and to the community for the incredible support for the graduates this year. Marianne said she was probably more excited than the kids!

Larissa acknowledged Marianne for being the driving force for making it such a success and getting the work done.

b) SPEAC Volunteer Recognition- Paula W

Paula spoke previously in the meeting on this topic. Please refer to the SPEAC report. She encouraged any one if they have any volunteer to recognize, they have until June 15 to submit the application form.

c) PAC Goggle Drive- Marie Worden

Currently Marie manages the password and the organization of the goggle drive for the PAC. She suggested she will hand this over to Marianne for September. Marie is happy to write up some information for the person who will take this over in September. Marianne and Marie will discuss how to manage this after June 5.

d) Staff Appreciation – Cindy

Motion #3: Move that the PAC spend \$50 to go towards floral arrangements for the office staff and the counselling staff to show our appreciation for the 2020-2021 school year. (Cindy F, Marianne C). Motion passed unanimously. Cindy will organize the gift on behalf of the PAC

6. NEXT MEETING: September 15, 2021 at 6:30 pm

Marianne once again thanked Cindy and Marie for their contributions to the PAC and wished them luck as they leave the school system. She wished everyone a wonderful summer.

Meeting ended 7:48 pm

Attendance: Salome Crowley, Paula Wilson, Larissa Coates, Marianne Chase, Mike Huck, Cindy Fizzard, Fern Smyth, Marie Worden, Peggi-Ann Marcoux, Leanne Allen, Michelle Scoville



ROYAL BAY SECONDARY SCHOOL

PAC AGENDA

June 2, 2021

1. Welcome / Call to Order
2. Approval of Agenda
3. Approval of Minutes from May 5, 2021
4. Reports:
 - President / Chair
 - Secretary
 - Treasurer
 - Communications Officer
 - SPEAC
 - Principal / Administration
5. New Business
 - a) Dry Grad – Marianne C.
 - b) SPEAC Volunteer recognition - Paula W.
 - c) PAC Google Drive – Marie Worden
 - d) Staff Appreciation – Cindy
6. Next Meeting will be on Sept 15, 2021 at 6:30pm
7. Adjourn