



Welcome/Bienvenue to École Royal Bay Secondary!!

Dear Royal Bay Families

Welcome Back Ravens!

The school year begins on Tuesday September 7th for all Grade 9's (9:00am -11:55am) and for all grades (9-12) on Wednesday September 8th (all students full day). The information included in this package will assist you and your family in preparing for the 2021/22 school year. Remember to check our [RBSS Website](#) regularly for more information and updates. We will also send out more information during the last week of August through our RBSS App [RBSS APP](#), and the August issue of the Raven's Nest.

Student course schedule & Course Changes

Grade 9s – Will receive their schedules on Tuesday, September 7th in their period A classes. A reminder to grade 9 students to meet in the Aviary between 8:30am and 9:00am to locate your name on the A Block Class Roster, which will be posted in the Aviary. At 9:15am you will proceed to the large gym where you will meet with your A Block teacher. Students will be dismissed at 11:55am for the day.

Grade 10-12s – Grade 10-12 students will be able to access their schedule via the student/family portal on August 27th. A reminder the MyEd instructions can be found on our web page [RBSS Family Portal Instructions](#). **Counsellors will be available on August 30th – Sept. 2nd (9:30am to 12pm and 1pm to 3pm) to meet with grade 12s for the following reasons:**

- Incomplete schedule (less than 8 courses)
- Grad credit concerns

Counsellors will also meet with students in grades 10 & 11 who have incomplete schedules (less than 8 courses). All other questions will be addressed after school starts. A reminder we do not accommodate “teacher shopping” for students who want a certain teacher or to be in a class with their friends. New registrations who are in catchment will be contacted by their alpha VP, Counsellor or a clerical staff member regarding course selection or incomplete registration information.

Opening Week:

Tuesday, September 7 – Opening Day (Grade 9s only) – French Immersion and English

Stream Inclusive

Grade 9 students report to the Aviary (Main Commons) between 8:30am and 9:00am to find their A block class (Posted on the wooden wall in the Aviary) and move to the large gym at 9:00am to meet their teacher. Students will meet their A block teachers, walk to their classroom and receive their schedules. The students will go through a mini schedule rotation to have time to visit each of their classes. Admin will visit each class during B Block in lieu of a welcome assembly.

Wednesday, September 8 – Regular School Day (all students full day)

Block order ABCD (regular bell schedule)

School begins at 9:00am, lunch from 11:50 – 12:30, school ends at 3:20pm

Thursday, September 9

Block order ABCD

School begins at 9:00am, lunch from 11:50 – 12:30, school ends at 3:20pm



Friday, September 10

Block order ABCD

School begins at 9:00am, lunch from 11:22 – 12:00, school ends at 2:22pm

Grade 9's Only!! September 7, 2021 - 9:00am – 11:55 am (1/2 day only) - [Bus pick up at 12:35pm](#)

School starts for incoming Grade 9 students on September 7, 2021.

- September 7 is a ½ day – school starts at 9:00 am and ends at 11:55 am
- Students Block A scheduled classes will be posted in the Aviary. Student schedules will also be available through their MyEd Portal the last week of August. Students should be familiar with who their Block A teacher is.
- Students and grade 9 staff will gather in the Gym to meet with A Block teacher
- Grade 9 Block A teachers will collect their classes and proceed to their Block A class.
- Grade 9 Students will go through an entire block rotation for the remainder of the morning.
- Dismissal bell is at 11:55am
- Buses will start picking up students at 12:35

Sept 7th Morning Schedule (9:00 am – 11:55 am)

8:30 – 9:00 am Students will gather in the Aviary and find their names on Block A class lists which will be posted on the wooden wall. Staff will be there to help students find their Block A teacher. **There will be lots of signage and staff and student leaders on site ready to help out! After locating A block teacher, students will be directed to the large gym to meet A Block teacher.**

9:00-9:15 Grade 9 Students meet with A block teachers in the large gym. - [Teacher Guided Entrance and Exit for all grade 9's](#)

Grade 9 students will locate their teachers (teachers will be at clearly marked areas around the gym. Block A Teachers will walk the students out of the gym and up to their classrooms.

9:15 -9:55am - A Block

9:55-10:35am - B Block

10:35-11:15am - C Block

11:15-11:55am – D Block

**School buses will arrive for those students signed up for bus service
September 8, 9, 10, 2021 [Regular classes for all grades 9 through 12](#)**

Support

Parents and students are encouraged to reach out to classroom teachers frequently for information and support. Students are also assigned a Vice Principal and Counsellor:

Last Names A – G	Last Names H – N	Last Names O - Z
Vice Principal: Ms. T. Phillips tphillips@sd62.bc.ca	Vice Principal: Mr. M. Lait mlait@sd62.bc.ca	Vice Principal: Mr. M. Johnston mjohnston@sd62.bc.ca
Counsellor: Ms. T. Barbour tbarbour@sd62.bc.ca	Counsellor: Ms. K. Hogan khogan@sd62.bc.ca	Counsellor: Ms. W. Cooper wcooper@sd62.bc.ca



Students with Individual Education Plans (IEP's) will also be assigned a Support Teacher, who will connect with students and families in September.

Picture Day

School Photos will be taken on **September 10**. Retakes are on **October 21**.

School Cafeteria – Ravenous Café

The cafeteria will be open for service later in September. Students should plan to bring their own lunches until the cafeteria is operational.

Medical Alerts

Please inform Mr. Martin Lait (VP) at mlait@sd62.bc.ca if your child has any medical conditions of which the school should be aware. If your child is anaphylactic or diabetic, you will be contacted by the school to update your child's anaphylaxis action plan or medical action plan. If your child requires medication during school hours, you will be asked to complete a medication administration form.

Contact Information

Please check your contact details in the Parent Portal. If you have updates or changes please email us at royalbay@sd62.bc.ca to provide us with those details. **It is imperative that all families have accurate information on file as well as a pick-up plan for their children in case of inclement weather, or emergency.**

Parking and Student Drop off and Pick-up

To lessen traffic congestion in the morning and after school, we ask students to please walk or ride to school with a friend if possible. Our parking lot often becomes a safety concern because of the number of parent vehicles dropping off students. Please note that the front and side parking lots are for staff only. Students have a beautiful parking lot behind the turf field.

Bussing

Students who have registered with transportation should have received an email outlining their route, bus number and estimated times by the end of July. If you believe the information is incorrect or you did not receive the information please contact the School District Transportation Department at bussing@sd62.bc.ca.

Lockers

Lockers will be made available via an app starting in September. Detailed instructions will be provided once students are in session.

Online Student Consent

Parents & Guardians - Please visit the [on line consent portal](#) to provide and/or review consents for your children. Consents include:

- Indigenous Self-Identification
- General Consent for local/walking fieldtrips
- Google Apps for Education (G Suite)
- Internet Access
- Media Release
- KEV School Cash Online
- MyBlueprint
- FreshGrade



Fees

School fees can be paid through the **KEV School Cash System** at [SD62 School Cash on line](#). The Sooke School District 2021/22 fee schedule can be found [SD62 School Fees](#)

- After consenting to School Cash Online, wait 24 hrs. before logging in and attaching your children.
- Create account login/password by choosing "Get Started Today".
- Students are encouraged to create an account as well.
- You will need to know the student's PEN number (on the report card) in order to complete this process.

Code of Conduct

The Sooke School District Secondary School Code of Conduct can be found [SD62 Code of Conduct](#) Please review this with your child.

Homeroom

Each students A block class will be their assigned homeroom. Student information, news, take home packages will be available in their A block class. Homeroom will switch from semester to semester to reflect course changes.

Important Dates for September School Start-Up

- August 31st to September 2nd – RBSS open for Counselling appointments for Grade 11 and 12 course changes only (starting at 10 am on Monday, August 31st) (Counselling closed Friday Sept. 3rd)
- September 6th – Labour Day (No school)
- September 7th – First day of school – ½ day for all Grades 9's ONLY (9:00 to 11:55). Bus pick up at starts at 12:35. [Grade 9 orientation – Students will go through full class rotation and meet all their teachers](#)
- September 8th – Full day – All Grades 9 - 12
- September 10th – Picture Day
- September 16th – Fire Drill #1 @ 9:20 am
- September 27th – School Planning Day (School not in session)
- September 29th – Orange Shirt Day – "Every Child Matters"
- September 30th - National Day for Truth and Reconciliation. (New Statutory Holiday – School not in session)

Please note that this schedule is subject to change as operational needs of the school might adapt to COVID 19 restrictions or safety measures. RBSS will continue to communicate with all families again in late August with any additional information or updates.

Sincerely,

Mike Huck
Principal, École Royal Bay Secondary School
250-474-2377 ext.1112
<http://royalbay.web.sd62.bc.ca/>