



Dear RBSS Students and Parents/Guardians,

We are looking forward to everyone starting their second course of the year on October 16th. Details regarding your second course (Octa 2), including timing and assigned entrance is below. The first course/octa will finish on October 15th. Make sure that you have been in contact with your student's teacher and that you have a clear idea of how your student has been progressing in their first course. If you have any questions or concerns, please work with the teacher or reach out to the supports listed below. Report cards for this course will be published in the [RBSS MyEd Family Portal](#) on October 22nd by 4pm.

A Reminder about our Model for Learning

As communicated in previous District and school emails, our year is organized for students to take 1 course at a time in either the morning or the afternoon. The AM/PM classes are the same in length (160 min Monday to Thursday/130 minutes on Friday) and include a nutrition break determined by teachers in individual classes.

Assigned 2nd course of the year (October 16-November 18)

Your second course (B BLOCK as per your schedule) of the year is starting on October 16. Your assigned entrance and exit will be posted to the RBSS website [RBSS Website](#). There will also be signs and staff to help direct you when you arrive.

Please find our full bell schedule [RBSS Bell Schedule](#). We have created morning and afternoon cohorts taking several factors into account, including split grades, class sizes and siblings where possible. We have also made a few adjustments based on requests from the Transport Department. Much like the first octa, we then divided by alphabet (first half am, second half pm). **While there may be few changes, we are keeping am/pm splits as stable as possible to assist with district bussing and personal transport that is already arranged. We may look at making larger scale changes during the second half of the year.**

You will be able to access finalized AM/PM lists at 3pm on October 13, 2020.

Unfortunately, we are not able to change your grouping.

Health and Safety

All students **must** adhere to the following protocol:

- As per the [BC Centre for Disease Control](#), complete a **daily home health check** before coming to school. **If a student is feeling unwell, or displaying any symptoms of a common cold, influenza, COVID 19, or another infectious disease, they must not come to school.** Please email the front office at royalbay@sd62.bc.ca to excuse your student from classes. Those unsure if a student should self-isolate or be tested for COVID-19 should use the [BC COVID-19 Self-Assessment Tool](#) or call 811.
- Only enter and exit the building through your **assigned entrance**.
- **Wash or sanitize hands** upon arrival and departure (sanitizing stations will be available).
- Only use the **washroom assigned to your learning group**. Your teacher will orient you to your assigned washroom. There will also be occupancy limits posted at each washroom.
- Breaks will be directed by your classroom teacher. Learning Groups will be given assigned times during which teachers can choose to provide a break to students, and will be assigned specific geographic area of the school for break times.
- Make sure to **bring your own food and water** as vending machines will not be available, and the cafeteria is not yet offering service. You will not have time to visit local restaurants.



- When physical distancing is not possible, all students **must wear a mask**. This includes on the **school bus, in the hallways, at the bus loop, and during entrance and exit times**. Please ensure that the mask fits properly, securely over the nose, mouth and chin.
- Students will not be permitted to loiter on or near school grounds, and will be expected to leave school at class dismissal time. It is all of our responsibility to ensure that we maintain our health and safety protocols and can easily track contacts between individuals.
- **Lockers are not available** for use.
- Schools are following a 'pack it in, pack it out' system. Student must **take home any garbage** they bring into the school (e.g. food wrappers).
- As always, students must follow our regular Code of Conduct and school district policies.
- As per District guidelines, schools are to limit access to visitors in order to ensure we maintain a safe and healthy learning environment. We ask all **parents/guardians call or email ahead** of time in order to schedule a meeting, phone or online meetings will be preferred. All visitors must also follow home health check, distancing and masking protocol.

Calendar

Please see the school district website for the [full school year calendar](#). Course dates for the year will be:

Course/Octa 1: Sept. 14 - Oct. 15

Course/Octa 2: Oct. 16 - Nov. 18

Course/Octa 3: Nov. 19 - Dec. 18

Course/Octa 4: Jan. 4 - Feb. 1

Course/Octa 5: Feb. 2 - March 5

Course/Octa 6: March 8 - April 23

Course/Octa 7: April 26 - May 27

Course/Octa 8: May 28 - June 28

Support

Parents and students are encouraged to reach out to classroom teachers frequently for information and support. Students are also assigned a Vice Principal and a Counsellor:

Vice Principal: Mr. Mike Bobbitt – mbobbitt@sd62.bc.ca Students A-G

Vice Principal: Mr. Martin Lait – mlait@sd62.bc.ca Students H – N

Vice Principal: Mar. Mark Johnson – mjohnston@sd62.bc.ca Students O -Z & International

Counsellor Ms. T. Barbour_tbarbour@sd62.bc.ca Students A-G

Counsellor Ms. K. Hogan_khogan@sd62.bc.ca Students H – N & International

Counsellor Ms. W. Cooper_wcooper@sd62.bc.ca Students O-Z

Students with Individual Education Plans, will also be assigned a Support Teacher who will connect with you throughout the year.



Counselling Appointments

RBSS counsellors are available to offer personal counselling, as well as support with things like high school planning, post-secondary planning, scholarships, etc.

Access to the Counselling Suite is limited at this time. Students are asked to not enter the Counselling Centre without an appointment. Students and parents may book an appointment to meet with their counsellor using email or phone. When booking an appointment, you will have the option to ask for an online video meeting, phone meeting, or an in-person meeting. Video and phone meetings are preferred at the moment.

Students needing to see a counsellor urgently due to an emergency situation may visit the front office for assistance.

Contact Information

It is critical for the school to have current and accurate email and phone numbers for all parents/guardians, as well as emergency contacts in the instance that we cannot reach a parent or guardian. Please ensure that contact details are up to date in the Parent Portal ([RBSS Family Portal Instructions](#)) and contact office staff with changes. **It is also imperative that all families have a pick-up plan for their children in case of road closures, inclement weather, or emergency.**

Consent

Please be sure to visit <https://consent.sd62.bc.ca/apps/OnlineConsent> and let us know if you consent to the following:

- Daily Student Health Check Agreement
- Aboriginal Education
- General Consent for School Fieldtrips/Activities
- Google Apps for Education (G Suite) Consent
- Internet Access Consent
- Media Consent
- School Cash Online Consent
- MyBlueprint Consent
- FreshGrade Consent

Medical Alerts

Please inform Mrs. Charlene Thomson (cthomson@sd62.bc.ca) in the front office if your student has any medical conditions of which the school should be aware. If your child is anaphylactic or diabetic, you will be contacted by the school to update your child's anaphylaxis action plan or medical action plan. If your child requires medication during school hours, please contact Mrs. Charlene Thomson to complete a medication administration form. If you have any further questions, please contact your alpha Vice Principal.

Where to receive updates and additional information

- The [SD62 Website](#)
- Our [RBSS Website](#)