



ROYAL BAY SECONDARY

PAC Minutes

(DATE Oct 2, 2019) @

Royal Bay Secondary Learning Commons

1. Welcome / Call to Order by Larissa Coates (PAC Chair) at 6:35pm.
 - Larissa gave an overview of our PAC function at the high school.
 - The PAC is a liaison between the parents and the school staff.
 - Except for the SPC cards, there is no other fundraising.
 - PAC distributes gaming funds received to the various extracurricular activities in the school.
 - Larissa asked everyone to introduce themselves.
2. Approval of Agenda

Motion #1: “To approve the agenda for Oct 2, 2019 “– (Moved by Cindy Fizzard, seconder Salome Crowley). Voted, Approved.
3. Larissa tabled the approval of the September minutes as they were not available. These will be approved at the November meeting.
4. Reports:

Treasurer

Report given by Salome Crowley, PAC Treasurer.

Total gaming funds received this September was \$22,780

Balance of prior year gaming fund account was \$7,369.82. However, there was a \$500 outstanding amount to Start the Conversation, so the real amount remaining is \$6,869.82. The total available for this year is \$29,649.82.

The general account balance is \$700.67

We have now switched to online access so this will make it easier to give a more updated financial account for meetings.

The school secretary has asked if we could prepay the Athletic Fees for the Lower Vancouver Island Sports Association LVISSA (\$4925) and the BC Sports Fees of (\$2025) as those items need funding before our November meeting. \$200 is also required to start the lunch voucher program with the cafeteria. The total of funds needed as soon as possible will be \$7150.

Motion #2:

"To approve prepayment of \$7150 to cover traditionally approved budget items."

(Moved by Salome Crowley, seconder Paula Wilson)

Vote by show of hands. Unanimously approved.

There will be an executive budget meeting on October 30. Teachers are requested to have their funding applications in on October 25. There are a few applications already received. The budget will be ready for the November meeting.

Communications Officer

- Marie Worden reported that there has an update on policy for the provision of menstrual products available in the school. Currently students can go to the office to get these. Soon they will be accessible in the bathrooms.
- Fundraising mail that Marie receives will be forwarded to Mike Bobbit. The mail outs will be accessible to the clubs and teams in the school should they need ideas for fundraising.
- Marie has received the applications from teachers for the grant money and this has been forwarded to the treasurer.

SPEAC

- Paula Wilson reported that there will be an emergency Preparation Committee meeting at Belmont, date to be determined.
- PAC 101 will be happening on Oct 28 at Belmont High school in the evening.

Principal's Report

- Application for the principal's position will be closing on Oct 3 at noon. In mid-October the interviews will be conducted. Mike stated he had applied for the position.
- Focus Block- every Friday in the morning, there will be a focus block. During this time the students have a choice as to where they want to go in the building. They can choose various activities. Inside the Raven's App, there is another app the students use to sign up for the various classes. Currently, there are 893 students signed up on the app from a total of 1201. Mike was pleased with this and will be encouraging students to use the app.
- This Friday, Oct 4, there will no choice as students will have to attend the presentation by Ryan Laird – "Bigger Than That". He is a country music star who focuses on bullying.
- The Parent portal is a great tool for parents to use to get information about marks, attendance, work habits.
- Construction update - Everything is on time and schedule. They are now doing the Steel studs and the drywalling.
- Students are allowed to go off school grounds during break times. Mike and staff are working with the neighborhood to address any concerns. Once any concern is identified, Mike expressed how parents and students quickly resolve it. They main problem is the vaping and smoking. Mike observed that there is definitely less smoking and vaping than last year due to news reports of Vaping. Fine for vaping and smoking on the school grounds is suspension for two days. There are no more warnings to students.
- Cafeteria has been able to supplement the cost of the meals by donations of money or goods by local businesses. Looking forward to the PAC donation

through the hardship fund. Lunch at the school is \$5, breakfast is \$2.50. Students have money put on their student cards for meals.

- Staff have been giving out “Random Acts of Kindness” awards when they see students do something positive around the school. Staff have two each they can give out during the year.

5. Old Business – SPC Cards

Caroline Aked reported on how this PAC fundraiser will go. This is our only fundraiser and the funds are used to pay membership fees for the PAC.

These cards can now be ordered on line and there is no fee for purchase.

Students bring their online receipt into the office to collect their cards.

These will be also sold at the teacher- parent conferences in early December.

6. New Business – None

7. Next Meeting – November 6, 2019

8. Meeting Adjourned at 7:25pm

Motion #3: To adjourn the PAC meeting, Moved by Fern Smythe, seconded by Marianne Chase.

Attendance (16):

Cindy Fizzard, Larissa Coates, Michelle Scoville, Salome Crowley, Paula Wilson, Elisa Linuzzi, Stephen Ullom, Noel Manuel, Marie Worden, Maduni Sellathamby, Chris Sellathamby, Peggi-ann Maroux, Fern Smythe, Robyne Titterton, Caroline Aked, Marianne Chase, Mike Bobbit

Minutes Approved on Nov 6, 2019 PAC meeting .

