



Royal Bay Secondary School  
Parents' Advisory Council

**Minutes:**

November 7, 2018

Royal Bay Secondary School Learning Commons

**IN ATTENDANCE:** Sarah Melanson, Kim Mayoh, Kim Stewart, Marianne Scheuner-Chase, Marie Worden, Larissa Coates, Salome Crowley, Julie Costello, Fern Smythe, Georgina Tran, Cindy Fizzard, Martin Lait.

1. Welcome
  - Meeting called to order at 6:31pm.
2. Approval of Agenda
  - Approved by Larissa Coates; seconded by Marie Worden.
3. Approval of Minutes from last meeting
  - Minutes from Sept.12, 2018 were adopted. Moved by Salome Crowley; seconded by Kim Stewart.
4. Reports
  - **President** – Sarah started by thanking Larissa for chairing last month's meeting. Regarding the B.C. Societies Act; we are not included, but it mentions that all meeting minutes are required to be available to anyone. Sarah will work on compiling a Google Drive file containing the last 3-4 years. We will continue to do this moving forward. Kim Stewart will send her copies of all previous budgets keep on file as well.
  - **Vice-President** – nothing to report.
  - **Secretary** – nothing to report.
  - **Treasurer** – General Account sits at \$556.39 and the Gaming Account is at \$30,631.08. The cheque of \$500.00 (from the Legion, to the music dept.) has now come out, as well as the cheque of \$75.00 to the BCCPAC. Some of the teachers have now started to spend their allotted funds. Athletics - \$6,330.00 and Careers Day - \$650.00. An application for a Class B Gaming License on behalf of the Leadership Class has been applied for.
  - **Communications Officer** – An invitation to the School Board's Gala Dinner was sent to us, for anyone interested in attending. Notice of a Resource Committee Meeting – no further information. We also received three offers of potential presentations. Suicide Prevention (possibility of attending an upcoming meeting), Girls and Boys Club Programs (there was no interest for this, as most feel it is meant for younger children) and an Anti-Bullying Presentation (there was no interest for this, as we already have other avenues that address this).

- **SPEAC Rep** – the last meeting was a “bootcamp”, where any PAC members were invited to learn more about SPEAC and the role of the school representatives. Superintendent, Paul Block made a presentation introducing the pilot Grade Reporting Project that is being tested in SD62.
  - **Principal** – Before the new school, expansion can proceed, the school is in need of a seismic upgrade. The government has given extra funding for this. The expansion has now gone to tender and school staff have begun planning for next year with these changes in mind. Currently the Vancouver Island Parent Conference is scheduled to be held at Royal Bay, but due to construction, this may be moved to Belmont Secondary. There has been some changes to the grade 12 curriculum. Winter Formal forms have now gone out. First term report cards will be available on November 16<sup>th</sup>. These will be accessible online for the first time at the myedbc.ca parent portal.  
On a side note; a question was asked by a parent regarding why the Parent/Teacher Interviews are held in this specific format. This question was answered by acknowledging the positive feedback the school received after the first time it was held this way. Less running from classroom to classroom, easier access, easier time flow.
5. **Old Business** – SPC cards. We have sold 30 cards so far. A deadline extension has been made until December 15<sup>th</sup>. We will have some parent volunteers try to sell more at the upcoming Parent/Teacher Interviews.
  6. **New Business** – none.
  7. **Next Meeting** – January 9, 2019
  8. **Adjournment** – meeting adjourned at 7:25 pm. Moved by Fern Smythe; seconded by Georgina Tran.