



Dear RBSS Students, Parents and Guardians,

Semester 1 has now come to a close, we will be releasing our final report cards for this term Friday, February 1, 2019 at 3pm. The log-in information required is the student number as the user name along with the password previously set. If you don't recall the password, click "I forgot my password" and a link will be sent to the email address you provided. Once logged in you can view the report card, recent attendance history, and parent/emergency contact information. If you are activating your user account for the first time, ensure that you are using a desktop or laptop computer, not a mobile phone. Use the generated temporary password that the students were provided with prior to viewing the last report card. If you are experiencing difficulties logging into the student portal, please contact the school. The student portal will be open until Friday, March 15, 2019 to view report cards and then it will shut down.

1. The link to log-in is: <https://www.myeducation.gov.bc.ca/asp/en/logon.do>
2. Once logged in, the screen below will appear.

The screenshot displays the MyEducation BC student portal. At the top, there are navigation tabs: My Info, Academics, Groups, Calendar, and Locker. Below the navigation is a student profile section with the text "One Student, One Record, All of British Columbia." and a photo of a student. A red box labeled "Report card here" with an arrow points to a report card entry in the "Published Reports" table. The "Recent Activity" table shows two entries for "Absence (Absent)" on 10/25/2018 and 10/24/2018. The "Published Reports" table has one entry: "Report Cards - Middle Years and Secondary" uploaded on 10/20/2018 at 10:45 AM by "Report Cards". Below the tables, there are sections for "System Maintenance & Announcements" and "Protecting Personal Information".

- Click on the pdf file on the right hand side to download and view the report card.
 - On the left, under recent activity, you are able to view information about any recent absences.
 - The My Info top tab allows you to view demographic information, current schedule and contacts. Please note that the Assessments, Notifications and Request tabs are not yet currently in use.
 - The other top tabs are not yet in use in our school.
3. If you have any questions, please contact the school office at 250-474-2377.